

Hot Springs / Hot Springs Village Symphony Guild

Membership Volunteer Opportunities

The Symphony Guild depends on volunteers to support our Mission. If you are interested in assisting with any of the categories listed below, please take a moment to indicate which category and/or skill(s) would interest you.

Mbr1 Name _____ Phone _____ E-mail _____

Mbr2 Name _____ Phone _____ E-mail _____

M1 M2

- 1 ___ ___ Administrative: Assist with bulk mailing.
- 2 ___ ___ Financial: Accounting experience; Outline budget; Board reports; Auditing.
- 3 ___ ___ Corporate: Solicit corporations/small business for sponsorship of programs; Search and apply for grants to support youth programs; Marketing.
- 4 ___ ___ Education: Assist with selection of scholarship winners; Plan and implement music education and artists in the local schools. Prior educational experience is helpful.
- 5 ___ ___ Membership Services: Organize Volunteer data; Organize bus transportation to the ASO concerts in Little Rock; Plan and coordinate Guild fund raising trips.
- 6 ___ ___ Program Committee: Assist in choosing the performing artists for the Guild programming; Arrange accommodations/transportation for the artists; Assist back stage during performances; Design/print programs and design/print/distribute posters.
- 7 ___ ___ Public Relations: Develop, write and submit publicity for the Guild activities; Compile, write and publish Symphony Notes newsletter.
- 8 ___ ___ Special Projects: These two projects are scheduled in opposite years.
Tour of Homes: Organizational committee; Assist as hostess/greeter/driver.
Soirée: Organizational committee; Assist with auction, table decorations, set up.
- 9 ___ ___ Ticket Sales: Work the Box Office; Head Usher/Usher/Ticket Taker at artistic performances.
- 10 ___ ___ Internet: Web Master (read/write CSS and XHTML code); Send/Receive/Forward E-mail.
- 11 ___ ___ Photographer: Assists Public Relations VP with photos of events and performances to be used for publicity purposes.
- 12 ___ ___ Board of Directors: Interest in serving on the Board of Directors of the Guild. Terms are for two years. What position is your expertise? _____
- 13 ___ ___ Please list other skills or interest: _____

Thank You For Sharing Your Time And Talent!